Minutes of the Annual General Meeting of the Student Cross Association held on Holy Saturday 26 March 2016 at Elmham House, Walsingham, Norfolk

Present: Michele Crawford, Damien Sweeney and Murray White (Trustees) Kathryn Arblaster (Chair), Clare Byrne (Treasurer) members of the SCA Committee and approx. 120 members of Student Cross. **Apologies:** Paul Fay (Trustee) sent apologies for absence.

Kathryn Arblaster (Chair) welcomed all to the Association's AGM and explained to Student Cross the role of the Association and its aim to help needy pilgrims to take part in the Pilgrimage.

<u>Minutes</u>

The Minutes of the Annual General Meeting 2015 had been sent in advance to Trustees, other elected members and each Leg representative and also displayed in the Dining Room of Elmham House since the arrival of the Pilgrimage. It was proposed by Philip Robinson, seconded by Cosmo Lo and carried nem. con. that these were an accurate record of the meeting. There were no matters arising.

Election of Trustees

There were two vacancies this year and the following were proposed: **Una Moran** proposed by Maeve McCormack; seconded by Liz Dingle. **Paul Fay** proposed by Kate Bone; seconded by Maria Levesley

Both Una and Paul were elected nem. con.

Election of Other Elected Members

There were five vacancies.

Proposer Seconder Steve Simmons Helen Vale Clare Byrne Helen Shannon **Craig Ince** Alex Shannon Susanna Tayler Kathryn Arblaster Lucy Young **Andrew Wilson** Joe Peck Colin Macdougall Sue Theodossiadis Juliet Brien Alice Brien

All were duly elected to serve for one year.

Treasurer's Report

Clare Byrne reported that the level of regular donation had declined slightly during the last year and that new regular donors, for £5 a month, were much appreciated. This year we have disbursed more than our regular income, so new regular donors are needed.

There will be a **Gift Aid** audit so regular donors will be contacted by the Treasurer; if you are a regular donor and are not contacted please get in touch as there are a very few who still donate to our first account with the Nationwide which is no longer our main account.

This year we have adopted a new model of disbursing funds:

- £65 to each unwaged pilgrim; £30 to each low waged pilgrim.
- The disbursement in this model was £5.540.
- SCA Bursaries were £492.50.
- Therefore the total disbursement this year was £6,032.50.

The working party is continuing to work on the provision for the three Family Legs. It will report back to the SCA meeting in October. Thanks were proposed to the auditor.

It was proposed by Helen Vale, seconded by Joe Peck and passed nem. com. that the accounts be accepted.

A.O.B.

- a) Merchandise is still available and cookies will be on sale at the Paschal party.
- b) There will be a short committee meeting in the Library immediately after the AGM.

Kathryn thanked the Trustees, Una and Clare for their work this year and all who have helped the SCA

The Meeting closed at 3.05 p.m. and the Student Cross A.G.M. resumed.

Minutes of the Committee Meeting of the Student Cross Association held on Saturday 26 March 2016 in the Library, Elmham House, Walsingham, Norfolk

Present: Kathryn Arblaster (Chair) Jon Riley (Wells, Vice-Chair)

Juliet Brien (OEM)
Clare Byrne (Peg, Treasurer)
Cathy Case (Northern)
Michele Crawford (Trustee, Sec)
Craig Ince (OEM)
Judith Gibbons (Ely)
Una Moran (Trustee)
Joe Power (London)

Brian Roberts (Oxford)
Damien Roberts (Oxford)
Steve Simmons (OEM)
Damien Sweeney (Trustee)
Susanna Tayler (OEM)
Fran Tomlin (Kettering)
Helen Vale (Quarrell) (Peg)
Murray White (Trustee)

Murray White (Trustee) Andrew Wilson (OEM)

Apologies: Gabrielle Awre (Wensum), Rita McManus (Easter) and Paul Fay sent apologies.

Minutes:

The Minutes of the AGM and the Easter Committee meeting in 2015 had been circulated and displayed on the notice board.

Chair:

Kathryn welcomed all to the meeting, especially new members of the committee; all introduced themselves, their Legs and their roles.

She explained that the SCA has a major role to play in the financing of the Pilgrimage and that it had done a great deal of work recently in discussing funding models. She urged members to reply to emails.

The next meeting will be on <u>Saturday 1 October in Leicester</u>. Kathryn will book the hall at St Thomas More church, which has proved to be a very good venue.

It was explained that it is essential that the SCA autumn meeting which sets the figures for disbursement must be before the Leaders' weekend, so that Leaders are aware of their grants from the SCA before they set their prices.

It was suggested that booking forms do not need to be opened before 1 November.

Treasurer:

Clare asked whether anyone would like to act as Assistant Treasurer. She will try to define tasks for the Assistant Treasurer before the autumn meeting.

She is going to contact all current regular donors in order to clarify the Gift Aid form.

The on-going working party is now considering a funding model for the family Legs. A proposal will be brought to the autumn meeting.

Merchandise:

This year there are new hoodies and Easter cards which are being sold. Susanna has ordered some shopping bags but they have not yet been delivered. They will be sold next year.

Website:

Murray reported that all the key documentation for the SCA is up to date on the website.

Next Meeting

Saturday, 1 October at St Thomas More, Leicester.

A reminder will be sent. Please will Leg reps send another member of the Leg if they cannot attend on that date: it is important that all Legs are represented at this meeting which is the only meeting in the rest of the year and financial decisions are made.